

## Minutes

### South Eastern Hampshire Community Engagement Committee

On Wednesday 15 January from 09.30 - 12.00

in Hurstwood Room, The Plaza, Havant

Apologies to be sent to [fg-sehccg.engagement@nhs.net](mailto:fg-sehccg.engagement@nhs.net)

<b>Attendees</b>	
Nick Wilson	South Eastern Hampshire (SEH) CCG non exec/chair
Priya Mistry	Communications and engagement officer, SEH CCG
Elizabeth Kerwood	Head of communications and engagement, SEH CCG
Jennie Romicheva	Wellbeing services manager, Community First
Norman Proudfoot	Chairman, SEH Locality Patient Group
Cllr Keith Budden	Chairman, East Hampshire District Council
Steve Southwell	Chair, Mental Health Service User Forum
Jaime Bridges	Senior community officer, Havant Borough Council
Yvonne Fisher	Complaints and patient experience manager, SEH CCG

<b>1</b>	<b>Introductions</b>
1.1	<p><b>Welcome and apologies</b> Nick welcomed everyone to the meeting. Apologies were received from Caroline O'Connor and Tim Houghton.</p>
1.2	<p><b>Previous minutes</b> One correction to a committee member's name needed to be made. The minutes were approved.</p>
1.3	<p><b>Requests for AOBs</b> None were made.</p>
1.4	<p><b>Declarations of conflicts of interest</b> None were made.</p>
1.5	<p><b>Action log</b> The action log was reviewed and an updated version will be sent out with the minutes.</p>
<b>2</b>	<b>Focus items</b>
2.1	<p><b>East Hampshire District Council developments update – Cllr Keith Budden</b></p> <p>The committee was informed that Janie Millerchip has been absent due to sickness and so Cllr Budden stepped in to give an update. There is an outstanding action asking for Janie to share a demographic report and Jamie</p>

Bridges is happy to pass on details so this report can be obtained and shared.

Each Primary Care Network (PCN) in East Hampshire has now either employed, or in the process of employing, social prescribers to work in a signposting role in GP surgeries. East Hampshire District Council will link in with social prescribers to help equip them with knowledge of support available.

At the previous meeting, members heard that Guildford and Waverley CCG were considering whether three minor injuries units – Woking, Milford and Haslemere – should be reviewed so there are only two. This decision is now postponed and will be revisited in autumn for further exploration. The public were not in favour of the idea of reducing from three to two. Also, the Haslemere centre has big usage from the East Hampshire population.

The council will soon be opening up a window for people to apply for grants that can help with projects within the community.

**Action:** Share with Priya the details of Janie's manager – Jaime Bridges

**Action:** Contact Janie's manager to request demographic report – Priya Mistry

## 2.2 Havant Borough Council developments update – Jaime Bridges

Two meetings of the newly-formed health and wellbeing partnership have been held. The final Terms of Reference for the group is being agreed and once they have been finalised by East Hampshire District Council they will be shared with this committee.

At this stage the partnership is ensuring the right organisations, and people from those organisations, is being invited to attend. There will need to be closer working with the patient voice and Healthwatch. The group is also establishing its key priorities based on Havant ward-level data. This includes mental health, obesity and living with a long term condition. It is acknowledged that Havant is a wide and diverse area with differing health needs and there will be a strong element of promoting public health messaging.

The aim is to have four meetings in a year and for the partnership board to become decisions makers. Consideration will need to be given on how the health and wellbeing partnership will fit in with CECs and the Locality Patient Group meetings, along with district and borough councils.

All social prescribers within the Havant PCN area are now in post. Work is ongoing with Hampshire County Council to bring all social prescribing roles together in one place so they are aware of each other, how they are working within their PCNs and share examples of good practice.

**Action:** Share the terms of reference document from the Alton health and wellbeing partnership – Jennie Romicheva

**Action:** Share the TOR with the group – Priya Mistry

## 2.3 **Community Engagement Committee future direction proposal – Elizabeth Kerwood**

The CECs have been in existence since the CCGs were formed in 2013, over six years ago. The local NHS is changing with the development of the local health and care system which is seeing a range of partners working far more closely together and this will continue to develop.

At the last meeting about both this committee and its sister Fareham and Gosport CEC, discussed and agreed the benefits and potential downside of working closely with each other and unifying as one joint committee.

Both meetings have a very similar membership and similar topics are covered, which means there is room for a lot of duplication. At the same people come for a total of eight meetings in a year, which at times can be a struggle. With PCNs also emerging, it feels like a good time to see how things can be improved.

It was proposed that both CECs come together and meet four times a year for a thematic session in one location, but split the meetings so that some time is dedicated to separate discussion of local matters in addition to the joint thematic session. Topic ideas include a focus on carers, mental health, urgent care and digital.

Fort Southwick was proposed as the meeting location as it is fairly central for Gosport, Fareham, Havant and east Hampshire, there is a boardroom big enough to accommodate large numbers and the site offers free parking. The proposed time of meeting would be 10.30am to 12.30pm on a Wednesday and that this new format begins in April.

The managing director and locality directors at the CCGs are in favour of this approach.

Members raised the following points:

- How do we share information from this meeting to the wider community
- What are the objectives and deliverables of the session going to be
- Is there enough time to cover both local and broader topic areas in two hours

It was agreed that members would each take ownership and responsibility to ensure discussions and outcomes from the meeting are shared within their own organisations and networks, and also at other meetings where this would be deemed appropriate. The minutes from the meeting would continue to be published on the CCG's website.

It was felt some of the first session can be allocated to jointly discussing the objectives and deliverables, and also how the group links in with LPGs and PCNs.

The duration of the meeting can be tweaked depending on how the time allocation works and whether people feel two hours is enough or perhaps

	<p>more time is needed. Fort Southwick also has a number of smaller meeting rooms, so there is the option to book the boardroom for longer to allow for people to continue discussions, or for smaller rooms to be booked, for conversations to continue in smaller numbers.</p> <p>Councillor Budden agreed to discuss with Councillor Julie Butler whether East Hampshire District Council would be interested in setting up a health and wellbeing partnership similar to Havant's. Cllr Budden agreed it would be helpful for him to see a copy of Havant's terms of reference once they have been formally agreed.</p> <p>Members endorsed the new approach.</p> <p><b>Action:</b> Speak to Cllr Julie Butler to see if EHDC would be interested in setting up a health and wellbeing partnership similar to Havant's – Cllr Keith Budden</p> <p><b>Action:</b> Share the final Havant health and wellbeing partnership Terms of Reference – Jaime Bridges</p>
<p><b>3</b></p>	<p><b>Partners' report</b></p>
<p>3.1</p>	<p><u>Jennie Romicheva – Community First</u> Community First is working with Hampshire County Council's public health team to support the Step by Step project. This takes on the men's shed model and looks to support men aged 18 to 50 to engage in activities that enable to hear messages on screening and prevention. They are working with district councils to see what other activities are available.</p> <p>There are 60 people that have currently been coached to provide development support and further places are available.</p> <p><b>Action:</b> Share briefing note on coaching with Priya – Jennie Romicheva</p> <p><b>Action:</b> Circulate briefing note to all members – Priya Mistry</p>
<p>3.2</p>	<p><u>Norman Proudfoot – SEH Locality Patient Group</u> An LPG member had received a letter to inform their podiatry clinic is moving to a centralised hub in St Mary's Community Health Campus, Portsmouth, and a concern was raised as to whether this would also apply to other clinics in south east Hampshire. The change reflects only within the city of Portsmouth, where clinics run by Solent NHS Trust from three GP sites, would come together as one in order to offer more equitable treatment to all patients and not just those registered at the specific practices. The change does not have an impact on clinics outside of Portsmouth.</p> <p>The chairman of the LPG asked for clarity on whether Portsmouth Hospitals NHS Trust and GP practices will see each other's patients for blood-taking. The CCG gave assurance this should be happening and if it's not then let the CCG know.</p> <p>Nick Wilson asked the LPG chair whether he can suggest to members at the next LPG meeting to encourage PPGs to cluster in their PCNs and see if they</p>

	<p>can reinvigorate the PPGs. A request was also made to help the PPGs support PCNs on different topics, such as promoting social prescribing among patients.</p> <p><b>Action:</b> Speak to PPG members at the next LPG meeting – Norman Proudfoot</p> <p>3.3 <u>Steve Southwell – Mental health update</u>  The adults’ safe haven in Havant is due to open week beginning January 27. It will be open seven days a week, 365 days a year, and will run as a 12-month pilot. It was hoped the haven would have opened before Christmas, however there was some delay in recruiting additional staff, however that is now in place.</p> <p>The children’s safe haven has changed its opening hours to reflect on demand. It was open two days a week and one weekend day. However the weekend day has now been moved to a third weekday.</p> <p>The mental health service user group across Portsmouth and south east Hampshire has been working on a ‘choose well’ guide for mental health help and support in the area is now at a design stage and can be shared once completed.</p> <p>Mental health ambassadors are being introduced to local sports clubs to help encourage people to talk about their mental health. East Hampshire District Council has sponsored Havant and East Hants (HEH) Mind to use a video about a member of a rugby team who committed suicide to help raise awareness of mental health.</p> <p>HEH Mind’s AGM is due to take place in May with a date, time and location to be set.</p> <p><b>Action:</b> Share details of the HEH Mind AGM with Priya – Steve Southwell</p> <p><b>Action:</b> Share details of HEH Mind AGM with the committee – Priya Mistry</p> <p>3.4 <u>2019/20 quarter three engagement report – Elizabeth Kerwood</u>  Members noted the report which included:</p> <ul style="list-style-type: none"> <li>• The results, themes and next steps of the Your Big Health Conversation engagement activity around GP services</li> <li>• East Hampshire Primary Care Network diabetes project</li> <li>• Emsworth Surgery</li> <li>• Primary Care Networks</li> <li>• Ongoing/future engagement activities.</li> </ul> <p>Members agreed that the engagement reports are useful and should be kept going forwards for the joint meeting.</p>
4	<b>Date of future meetings</b>
	Future meetings will be held from 10.30am to 1pm in the boardroom in Fort Southwick on the following dates:

	<ul style="list-style-type: none"><li>• 29 April</li><li>• 29 July</li><li>• 28 October</li></ul>
--	---